Aberdeenshire COUNCIL

Alford Community Campus
Greystone Road
Alford AB33 8TY
Telephone 019755 62251
Fax 019755 64618
alford.aca@aberdeenshire.gov.uk
www.alfordacademy.aberdeenshire.sch.uk

8 February 2016

Dear Parent/Carer

SCHOOL VISITS/EXCURSION - INFORMATION FOR PARENTS

Your child is being invited to apply to take part in the Cairngorm Junior Rangers Project 2017. Please read the information carefully and keep it in a safe place for reference.

In the first instance your child is being asked to complete a short application form in order to secure one of the 14 pupil places. Along with this application we ask that you complete the attached Parental Consent form and return it to **Mr Gardner by 14:00 on Thursday 27 April.**

Name of Excursion	Junior Rangers Programme 2017
Name of Excursion Leader	Mr S Gardner, Depute Head Teacher.
External organisation contracted to provide all/part of programme	Cairngorms National Park Authority (CNPA), Aberdeenshire, SNH, Balmoral Estate and Glen Tanar Estate Rangers Service. An Aberdeenshire approved provide of Adventurous activities (tbc) as arranged by the CNPA.
Proposed itinerary/programme	*All activities subject to change as a result of weather conditions.* ***Monday 8 May 2017*** **9:00 – 15:30** Woodland Skills and Muir of Dinnet ***Tuesday 9 May 2017*** **9:00 – 15:30** Biodiversity at Muir of Dinnet ***Wednesday 10 May 2017*** **9:00 – 15:30** Visitor Management at Balmoral Estate ***Thursday 11 May 2017*** **9:00 – 15:30** Outdoor Access – Canoeing on the River Dee ***Friday 12 May 2017*** **9:00 – 15:30** Sharing presentation preparation at Glen Tanar Visitor Centre ***Friday 12 May 2017 18*****:00 – 19:00** Presentation to Friends and Family at Alford Academy

Additional Information

Transport to the various venues will be by bus leaving Alford Community Campus at approximately 9:00 each day returning to the campus for 15:30. On Thursday we cannot guarantee that we will be back for the school busses and participants must be willing to arrange alternative transport if required.

School dress code applies to the Friday evening presentation. All other activities will require suitable outdoor clothing a warm waterproof jacket and strong footwear. And old pair of trainers, a change of

clothing and a towel are required for the day canoeing. Pupils should bring a drink and a packed lunch each day. Pupils who require medication eg inhaler or epi-pen need to ensure they have appropriate medication with them. Please see the enclosed consent form for details of photo consent required. If you do not give consent for your child to be photographed please advise your child of this prior to trip.

Parents and friends are warmly invited to attend the presentation on Friday evening to hear more about the learning that has taken place during the week's activities.

Insurance Arrangements and Safety Management

Aberdeenshire Council has in place a School Excursion Insurance policy, whereby both pupils and teachers are covered for offsite activities / trips both within the UK and abroad. The policy covers medical expenses, loss of baggage, cancellation, curtailment and change of itinerary. If personal items such as jewellery, phones/tablets, watches etc are taken on a school trip then these are taken at an individual's own risk and are not covered under the policy, unless damage or loss is caused by an Aberdeenshire Council employee. Should a parent or carer want such items to be covered then this would need to be arranged by parents/carers independently of the school. In addition to this policy, Aberdeenshire Council also holds Public Liability insurance cover for any injury or loss incurred by individuals due to the negligence of the Council or its employees (including volunteers).

The planned excursion will take place according to Aberdeenshire Council's Excursion Policy (http://www.aberdeenshire.gov.uk/outdoorlearning).The excursion has been risk assessed and every effort will be made to minimise risk. Nonetheless, a totally risk free environment is unrealistic and in signing the parental consent form you are asked to acknowledge that a degree of residual risk remains. It is not anticipated that risks will exceed those in normal day to day living.

Yours sincerely

Mr S Gardner
Depute Head Teacher